

## APPENDIX 1

COMMUNITY LIAISON AND ENGAGEMENT STRATEGY	ACTIONED BY WHOM	TO COMPLETED BY
<b>1. BEST PRACTICE CONSULTATION</b>		
<b>ACTION ONE</b> <ul style="list-style-type: none"> <li>The Council will develop a best practice protocol for planning consultations, and utilise and develop existing in house consultation skills whilst also using RBA the appointed contractor through the Cambridgeshire Joint Consultation Project.</li> </ul>	A corporate approach between Planning Services in conjunction with the Policy Division	March 2007
<b>ACTION TWO</b> <ul style="list-style-type: none"> <li>The Council will create a single database of consultees, including stakeholders and interest groups, which will allow important data to be shared within the Council.</li> <li>The Council will create a single consultation calendar to identify where consultations can be co-ordinated and to help to prevent overload and fatigue within the community.</li> </ul>	A corporate approach between Planning Services in conjunction with the Policy Division	March 2007
<b>ACTION THREE</b> <ul style="list-style-type: none"> <li>The Council will make best use of existing on line consultation methods which will also respond to the Department of Communities and Local Governments new standards regarding the e-planning component of the planning delivery grant.</li> </ul>	A corporate approach between Planning Services in conjunction with IMD.	July 2007

**COMMUNITY  
LIAISON AND ENGAGEMENT STRATEGY**

**ACTIONED  
BY  
WHOM**

**TO BE COMPLETED  
BY**

**2. INCREASING COMMUNITY INVOLVEMENT**

**ACTION FOUR**

- The Council will expect developers to work within this new climate of participation by conducting appropriate pre-application consultations with the local community when proposing significant developments. This will be fully explained in new guidelines to be produced by Planning Services on the amount and type of pre-application consultation required for significant developments. This guidance will be included as an appendix to the Statement of Community Involvement.

**Planning  
Services**

**July 2007**

**ACTION FIVE**

- The Council will introduce public speaking at Development Control Panel. This change will enhance the opportunities for positive public engagement in the planning process and will mean a significant change to the current adopted procedures as it will give representatives of supporters, objectors, applicants and other interested parties the opportunity to address the Development Control Panel in person. It will require a change to the Council's Constitution, endorsed by Full Council.

**Planning  
Services**

**Early 2007 and  
reviewed after 12  
months**

**ACTION SIX**

- The Council will engage in 'capacity building' within the community to encourage public awareness and participation in the planning process.

**Planning  
Services**

**On going**

COMMUNITY LIAISON AND ENGAGEMENT STRATEGY		ACTIONED BY WHOM	TO COMPLETED BY	BE
<b>3. BUILDING RELATIONSHIPS</b>				
<b>ACTION SEVEN</b>				
<ul style="list-style-type: none"> <li>The Council has already acted positively to the Government's initiative and has appointed the Council's Planning Implementation and Community Liaison Officer as Planning Aid Community Champion.</li> </ul>		Planning Services	September 2006	
<b>ACTION EIGHT</b>				
<ul style="list-style-type: none"> <li>The Council intends to set up a planning related consultation group with neighbouring Authorities. This will allow the Council and neighbouring Authorities to exchange information on consultation and community engagement where there are common issues, and to offer the opportunity to Members of neighbouring Authorities to speak at the Council's Development Control Panel.</li> </ul>		Planning Services	March 2007	